



Prince Rupert Public Library Board Meeting Minutes

Wednesday, June 24, 2026

101 6th Ave. West, Prince Rupert, BC V8J 1Y9

Wap Liitsx - House of Reading

Chair: N. Purewal

Members: N. Adey
R. Braun, Vice Chair
R. Butler
D. Smith
B. Turner

Regrets: G. De Lucca
K. Lyon

Staff: M. Taylor, Library Director, Secretary of the Board

1. Call to Order/ Introductions

1.1 *The Prince Rupert Library Board acknowledges the traditional and unceded territory of the Ts'msyen and Sm'algyax Speaking Peoples on which this meeting takes place.*

1.2 Call to Order at 7:00 pm

2. Consent Agenda (Additions/ Deletions)

2.1 That the Prince Rupert Library Board adopts the May 27 Board Meeting Minutes, May 2026 Circulation Statistics, and May 2026 Financial Statements as presented

Braun/ Butler

Carried

3. Board Chair Update

- 3.1 N. Purewal gave a summary of the last Executive Committee meeting and how the committee functions. Meetings are to include previous Board Chair, current Chair, and Vice Chair to ensure continuity and transfer of knowledge. Board meeting agendas are collaboratively drafted at these meetings.

Board members are reminded that as interim Chair, N. Purewal will end her term at the end of 2026, and a new chair will need to be voted upon.

4. Director Update

- 4.1 M. Taylor discussed issues with the elevator. It is currently out of order and will be repaired when a replacement part comes in.

Discussion of staff and board social, there is nothing planned at this time.

The Friends of the Library responded to the Library Board's letter from the beginning of the year formally requesting help fundraising for a new building. A representative from the FotL attended a meeting of the 100 Women Who Care and gave a short presentation about the library and fundraising initiatives.

M. Taylor is working on the Annual Report for 2025.
Discussion on what to include.

5. City Update

- 5.1 N. Adey provided an overview of some upcoming financial constraints and opportunities for the City. Discussion of how this may impact the Library. Discussion of upcoming municipal election and what the Library may want to hear from candidates. Question of how the Library can foster greater voter turnout.

6. Sub-Committee Updates

- 6.1 *Policy Committee*: The Challenge Policy was voted upon and carried via email, as the last board meeting did not have

quorum.

D. Smith summarized the last Policy Committee meeting and provided a rationale for the update to the Borrowing Privileges Policy.

MOTION: That the updated version of the Library Borrowing Privileges Policy be approved as presented.

Smith/ Turner
Carried

MOTION: That the Prince Rupert Library Board, in order to align with current best practices, moves to refer to the Chief Librarian as the Library Director going forward in all documentation and contexts.

Purewal/ Smith
Carried

MOTION: That the Library Meeting Room Policy be approved with amendments to Principle #1 and #2.

Purewal/ Smith
Carried

6.2 *Strategic Planning Committee:*

Meetings set for June 29th and July 20th. M. Taylor will share a poll to determine when a final all-board meeting will take place, ideally in September.

7. **Additional Items**

7.1 B. Turner addressed a recent school board meeting and its mention of the public library, which included information that was incorrect. M. Taylor and N. Purewal will draft a letter in response.

8. **Next Meeting Date**

8.1 The Prince Rupert Library Board will hold their next meeting on September 23, 2026, at 7:00pm.

9. **Adjournment**

9.1 The Prince Rupert Library Board adjourns their meeting held

on June 24, 2026, the time being 8:14 pm.