



Prince Rupert Public Library Board Meeting MINUTES

Wednesday, October 15, 2025

101 6th Ave. West, Prince Rupert, BC V8J 1Y9

Wap Liitsx - House of Reading

Chair: R. Braun, Vice Chair

Members: R. Butler
G. De Lucca
D. Smith

Regrets: N. Adey, City Council
K. Lyon
N. Purewal
B. Turner

Staff: M. Taylor, Library Director, Secretary of the Board

1. CALL TO ORDER / INTRODUCTIONS

1.1. *The Prince Rupert Library Board acknowledges the traditional and unceded territory of the Ts'msyen and Sm'algyax Speaking Peoples on which this meeting takes place.*

1.2 Call to Order at 7:05 pm

2. CONSENT AGENDA (ADDITIONS/DELETIONS)

2.1 Adoption of Meeting Minutes

That the Prince Rupert Library Board resolves to adopt the September 24, 2025 Prince Rupert Library Board Meeting

minutes as presented.

Smith/De Lucca
Carried

2.2 Adoption of Financial Report

That the Prince Rupert Library Board resolves to adopt the content September 2025 Financial Report as presented.

Discussion of formatting to follow.

Smith/De Lucca
Carried

2.3 Adoption of Circulation Report

That the Prince Rupert Library Board resolves to adopt the September 2025 Circulation report as presented.

Smith/De Lucca
Carried

3. **BOARD CHAIR UPDATE**

- 3.1 Board members discussed success of governance workshop with Babs Kelly last week.

4. **LIBRARY DIRECTOR UPDATE**

- 4.1 M. Taylor updated the board on Truth & Reconciliation initiatives, including some events at the library (Wats'a film screening and Spooky Ts'msyen Stories)
- 4.2 Monthly financial report formatting discussed. M. Taylor will make revisions to better reflect Enhancement Grant spending separate from regular operating budget. Discussion of any surplus at end of year. M. Taylor to report back after discussion with City finance department.
- 4.3 M. Taylor outlined some issues with the library's building
- 4.4 Meeting schedule going forward. M. Taylor provided a proposed schedule for meeting dates in 2026. Topic tabled until all board members are present.

5. SUB-COMMITTEE UPDATES

5.1 Governance Committee – Strategic Planning

M. Taylor informed the board of the proposed dates of Feb. 7 & 8th 2026 for strategic planning with Maynard Angus. Absent board members will need to confirm, these dates work for library staff.

5.2 Governance Committee – Policy

Next policy to develop will be Trustee Appointment. M. Taylor to set up meeting with D. Smith to begin the development of this policy.

5.3 New Facility Committee

M. Taylor provided update on her meeting with City CAO R. Pucci. The Facility Committee will meet next week to discuss next steps.

6. ADDITIONAL ITEMS

7. NEXT MEETING DATE

7.1 The Prince Rupert Library Board will meet on Wednesday, November 19, 2025.

8. ADJOURNMENT

8.1 Prince Rupert Library Board adjourns their meeting held on October 15, 2025 the time being 8:00 pm.